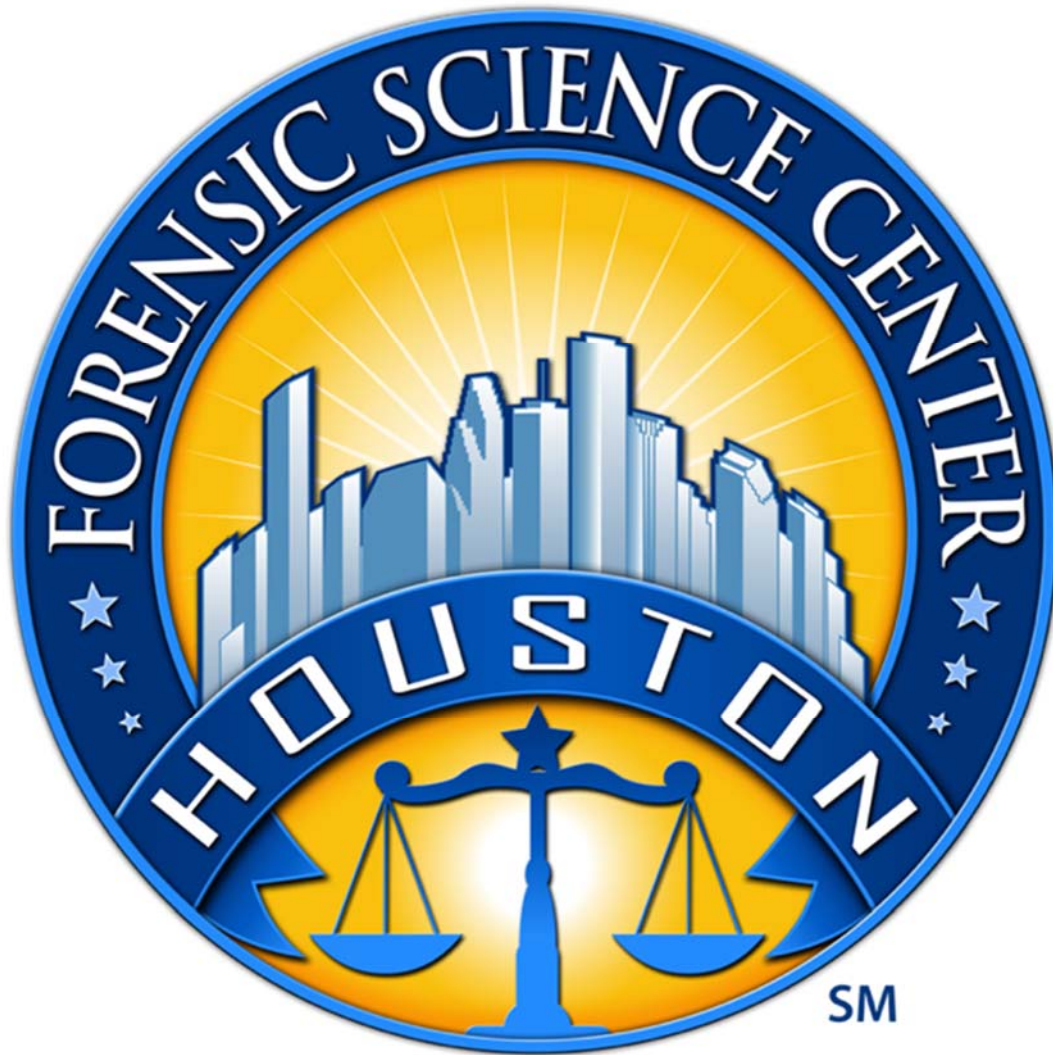


Houston Forensic Science Center, Inc.

Resolutions 2018



HOUSTON FORENSIC SCIENCE CENTER, INC.

RESOLUTION NO. 2018-007

**RESOLUTION AUTHORIZING THE PRESIDENT AND CEO TO ENTER INTO A CORPORATE CREDIT CARD AGREEMENT WITH BOKF, N.A. DBA BANK OF TEXAS.**

**WHEREAS**, the Board of Directors (the "Board") of Houston Forensic Science Center, Inc. (the "Corporation") desires to enter into a corporate card agreement (the "agreement") with BOKF, NA d.b.a. Bank of Texas, (the "Bank of Texas"); and

**WHEREAS**, pursuant to Section 5.01 of the Corporation's Bylaws, the Board may authorize the President of the Corporation to sign, with the Secretary or another officer of the Corporation, all bonds, notes, deeds, conveyances, assignments, mortgages, notes, contracts and other instruments of any kind in the name of the Corporation; and

**WHEREAS**, pursuant to Section 5.01 of the Corporation's Bylaws the President also shall perform other duties prescribed from time to time by the Board; and

**WHEREAS**, the Board deems it necessary and appropriate to authorize the Corporation's President and CEO to execute this agreement and related documents; and

**WHEREAS**, the Board has concluded that it is in the best interests of the Corporation to enter into this agreement with Bank of Texas;

**NOW THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF CORPORATION:**

**SECTION 1.** That pursuant to the Corporation's Bylaws, the President and CEO of the Corporation is hereby authorized by the Board to sign, with the Secretary or another officer of the Corporation, all bonds, notes, deeds, conveyances, assignments, mortgages, notes, contracts and other instruments of any kind in the name of the Corporation, necessary to executing the existing credit card agreement with Bank of Texas;

**SECTION 2.** For purposes of this Resolution, the term "Lender" shall mean BOKF, N.A. DBA Bank of Texas;

**SECTION 3.** That in furtherance of the authority granted in Section 1 above, the Corporation's President and CEO is also authorized to perform the other duties prescribed as follows:

**(a) ACTIONS AUTHORIZED.** The President and CEO may enter into agreements with Lender, and those agreements will bind the Corporation. Specifically, but without limitation, the authorized person is authorized, empowered, and directed to do the following for and on behalf of the Corporation:

**(b) Further Acts.** In all cases, to do and perform such other acts and things, to pay any and all fees and costs, and to execute and deliver such other documents and agreements, as the officer may in his or her discretion deem reasonably necessary or proper in order to carry into effect the provisions of this Resolution, as provided in

the existing corporate card agreement and to the extent such acts do not conflict with the Corporation's then existing, procurement policies;

**SECTION 4:** That the President and CEO shall report to the Board of Directors any proposed actions to be taken, pursuant to this Resolution, which are not contained in the original corporate card agreement; and that such actions shall not conflict with the Corporation's then existing procurement policies;


**SECTION 5:** This Resolution shall become effective immediately upon passage by the Board of Directors.

ADOPTED this 09<sup>th</sup> day of November, 2018.

**CERTIFICATE**

The undersigned hereby certifies that this Resolution 2018- 0057 was duly adopted by the Board of Directors of Houston Forensic Science Center, Inc., on the 09<sup>th</sup> day of November 2018.

Executed this 09<sup>th</sup> day of November, 2018

By:   
Jordan Benton, Secretary of the Board of Directors

HOUSTON FORENSIC SCIENCE CENTER, INC.

RESOLUTION NO. 2018-002

**RESOLUTION AUTHORIZING THE HOUSTON FORENSIC SCIENCE CENTER, INC. TO INCORPORATE LAB-WIDE STANDARDS RECOMMENDED BY THE ORGANIZATION OF SCIENTIFIC AREA COMMITTEES (OSAC.)**

**WHEREAS**, the Board of Directors (the "Board") of Houston Forensic Science Center, Inc. (the "Corporation") desires to voluntarily adopt and incorporate lab-wide standards recommended by the Organization of Scientific Area Committees for forensic science ("OSAC"); and

**WHEREAS**, pursuant to Article IV of the Corporation's Certificate of Formation, the Corporation's purpose is to provide accurate and timely analysis of forensic evidence and related services; and

**WHEREAS**, the National Institute of Standards and Technology ("NIST") has a primary responsibility to coordinate and facilitate the development of national forensic standards and has created OSAC to carry out its assigned responsibilities; and

**WHEREAS**, the mission of OSAC is to strengthen the nation's use of forensic science by facilitating the development of scientifically sound forensic science standards and by promoting the adoption of those standards by the forensic science community; and

**WHEREAS**, the Board acknowledges the Corporation's President and CEO has discretion to set forth such policies, in the normal course of his duties as the Corporation's Chief Executive Officer; and

**WHEREAS**, the Board has concluded that it is in the best interests of the Corporation to adopt and incorporate lab-wide standards recommended by OSAC, as applicable, and that such action will further the purposes of the Corporation;

**NOW THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF CORPORATION:**

**SECTION 1.** That the findings contained in the preamble of this Resolution are declared to be true and correct and are adopted as part of this Resolution.

**SECTION 2.** That in furtherance of the findings adopted in Section 1 above, the Corporation voluntarily adopts all applicable OSAC recommended standards, as determined by the Corporation's President and CEO in the normal course of his duties.

**SECTION 3.** That the President and CEO shall, in his discretion, incorporate OSAC recommended standards only if said standards are consistent with the Corporation's purposes and lab operations.

**SECTION 4.** That the President and CEO shall, in his discretion, determine the appropriate time frame for incorporating OSAC standards and the appropriate means by which OSAC standards are incorporated.

**SECTION 5.** That the President and CEO shall not incorporate any OSAC standard in conflict with the Corporation's obligations under the law or the requirements set forth by an accrediting body of the Corporation.

**SECTION 6:** This Resolution shall become effective immediately upon passage by the Board of Directors.

ADOPTED this 14<sup>th</sup> day of December, 2018.

**CERTIFICATE**

The undersigned hereby certifies that this Resolution 2018-002 was duly adopted by the Board of Directors of Houston Forensic Science Center, Inc., on the 14<sup>th</sup> day of December, 2018.

Executed this 14<sup>th</sup> day of December, 2018

By:

  
Jordan Benton, Secretary of the Board of Directors