Houston Forensic Science LGC, Inc.

MEETING OF THE BOARD OF DIRECTORS MINUTES

November 20, 2013

The undersigned, being the duly appointed Acting Recording Secreatary of the Houston Forensic Science LGC, Inc., (the "Corporation"), hereby certifies that the following are true and correct minutes of the November 20, 2013, meeting of the Board of Directors (the "Board"), of the Corporation.

A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place and purposes of the meeting more than three days before the date of the meeting.

B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transporation Code, a notice of the meeting was duly filed on November 15, 2013, in the same manner and location as required by law of the City of Houston, Texas (the "City").

C. The meeting was called to order by Dr. Enrique Barrera, at 1:01 p.m. on Wednesday, November 20, 2013, in the Council Annex Chambers, 900 Bagby St., Public Level, Houston, Texas, 77002.

D. Ms. Leticia Castellanos called the roll. The following Directors were present: Vice Chairman Nicole Casarez, Enrique Barrera, Hiram A. Contreras, Willie Blackmon, Catherine Lamboley, and Tom P. Allen (ex-officio).

   The following Directors were absent: Scott Hochberg and Sandra Guerra Thompson.

   Dr. Barrera announced that a quorum of the Directors was present.

E. Board members participated in discussions of technical issues with members of the Corporation's Technical Advisory Group. Topics included cyber security, certification, proficiency testing, quality assurance, accuracy of current methods, how to characterize error rates for disciplines for those that there is no statistical foundation, and latest methods in forensics. No specific proposals were discussed and no action was taken.

F. The meeting was adjourned at 3:18 p.m.

Houston Forensic Science LGC, Inc.

By: _____
    Ashley Wieringa
    Acting Secretary