

Houston Forensic Science Center, Inc.

MEETING OF BOARD OF DIRECTORS
MINUTES
August 29, 2018

The undersigned, being the duly appointed secretary of the Houston Forensic Science Center, Inc., (HFSC and/or the "Corporation") hereby certifies the following are true and correct minutes of the August 29, 2018 meeting of the Board of Directors (the "Board") of the Corporation.

- A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all directors with notice of the date, time, place and purposes of the meeting more than three days before the date of the meeting.
- B. In accordance with Chapter 551, Texas Government Code, made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on August 23, 2018, in the same manner and location as required by law of the City of Houston, Texas (the "City").
- C. The meeting was called to order by Nicole B. Cásarez, Board chairwoman, at approximately 9 a.m. on Wednesday August 29, 2018 in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002.
- D. Ms. Jordan Benton called the roll. The following directors were present: Nicole B. Cásarez, Philip Hilder, Francisco G. Medina, Janet Blancett and Sandra Guerra Thompson

The following directors were absent: Anthony Graves, Dr. Robert "Bob" H. McPherson, Dr. Stacey Mitchell, Mary Lentschke and Ms. Tracy Calabrese

Chairwoman Cásarez declared a quorum was present

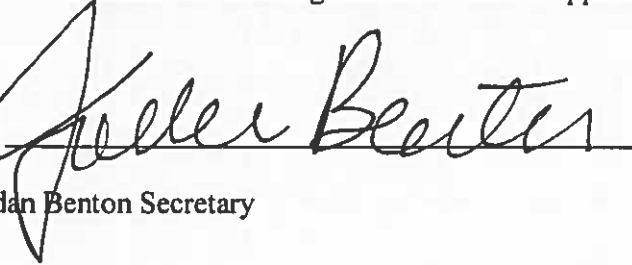
- E. Chairwoman Cásarez asked if members of the public wished to address the Board. No one addressed the Board.
- F. Chairwoman Cásarez presented a chair's report. She informed the Board HFSC hired Ms. Akilah Mance as its new general counsel. The Chairwoman thanked Dr. Mitchell and Vice Chair Thompson for their assistance with interviewing the general counsel candidates. She shared that Dr. Stout has been invited to testify before Congress' House Judiciary Committee.
- G. Chief Lentschke arrived at approximately 9:05 a.m.
- H. Dr. McPherson arrive at approximately 9:06 a.m.
- I. In accordance with Texas Government Code Section 551.072, et seq., deliberation regarding real property, the Board went into executive session along with President and CEO, Dr. Peter Stout, Vice President and COO, Dr. Amy Castillo, Mr. Charles Evans, director of business

development, CFO and Treasurer, Mr. David Leach, and Ms. Jordan Benton, secretary of the board.

J. The meeting reconvened into open session.

K. The board took no action. Dr. McPherson made a motion to adjourn. Mr. Medina seconded the motion. The meeting ADJOURNED at approximately 10:27 a.m.

By:

A handwritten signature in black ink, appearing to read "Jordan Benton", written over a horizontal line.

Jordan Benton Secretary