Houston Forensic Science LGC, Inc.

MEETING OF BOARD OF DIRECTORS MINUTES

January 16, 2013

The undersigned, being the duly appointed Acting Secretary of Houston Forensic Science LGC, Inc. (the "Corporation"), hereby certifies that the following are true and correct minutes of the January 16, 2013, meeting of the Board of Directors (the "Board") of the Corporation.

- A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.
- B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on January 11, 2013, in the same manner and location as required by law of the City of Houston, Texas (the "City").
- C. The meeting was called to order by Scott Hochberg, Chairman of the Board, at 9:00 a.m. on Wednesday, January 16, 2013, in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002.
- D. Ms. Bohr called the roll. The following Directors were present:

Scott Hochberg, Nicole B. Cásarez, Sandra Guerra Thompson, Enrique V. Barrera, Hiram A. "Art" Contreras, Catherine Lamboley, Willie E. B. Blackmon, and Tom P. Allen (ex-officio).

The following Directors were absent: Marcia Johnson and Donna Fujimoto Cole.

Mr. Hochberg announced that a quorum of the Directors was present.

- E. Mr. Hochberg noted that a draft of the minutes of the Corporation's meeting of November 30, 2012, had been distributed to the Board. Mr. Contreras made a motion to approve the minutes, and it was seconded by Mr. Blackmon. The Motion passed unanimously, and the minutes of the meeting of November 30, 2012, were adopted.
- F. Mr. Hochberg asked if any members of the public wished to address the Board. There was no response from the persons present.
- G. Mr. Hochberg asked Ms. Thompson to discuss issues relating to the Technical Advisory Group including filling a vacant position on the TAG. Ms. Johnson made a motion that Dr. David Charlton be appointed as a member of the TAG, and Ms. Lamboley seconded the motion. The motion passed unanimously on a roll call vote.

- H. At Mr. Hochberg's request, Ms. Lamboley reported on transition issues, including consideration of the selection of a vendor to provide transition related accounting services. Ms. Lamboley made a motion that the Board engage Doeren Mayhew to provide work as described in their proposal, and Scott Hochberg seconded the motion. The motion passed unanimously on a roll call vote.
- I. At Mr. Hochberg's request, Ms. Cásarez discussed the status of the CEO search.
- J. Mr. Hochberg asked Ms. Thompson to discuss issues related to a statement of mission and goals. The working group will incorporate suggestions from the Board into the statement, and it will be a topic of discussion at a future meeting.

The meeting ADJOURNED at 9:47 a.m.

HOUSTON FORENSIC SCIENCE LGC, INC.

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By:

Deborah Bohr Acting Secretary