

HOUSTON FORENSIC SCIENCE CENTER, INC.

RESOLUTION NO. 2021-001

RESOLUTION SETTING REGULAR MEETINGS OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors (the “Board”) of Houston Forensic Science Center, Inc. (the “Corporation” or “HFSC”) desires to set regular meetings of the governing body to conduct business related to the corporation; and

WHEREAS, the Board is committed to transparency regarding its deliberations and decision-making processes; and

WHEREAS, pursuant to the Corporation’s Bylaws the Board shall meet at least annually at a time and place in the City designated by resolution of the Board; and

WHEREAS, pursuant to the Corporation’s Bylaws the Board may provide for regular meetings by resolution, stating the time and place of such meetings; and

WHEREAS, the Board has concluded that it is in the best interests of the Corporation to schedule regular meetings of the Board to occur every two months, and that such action will further the purposes of the Corporation;

NOW THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF CORPORATION:

SECTION 1. That the findings contained in the preamble of this Resolution are declared to be true and correct and are adopted as part of this Resolution.

SECTION 2. That in furtherance of the findings adopted in Section 1 above, the Board now sets its regular meeting to occur every two months, on the second Friday of each designated month at 9:00am Central Standard Time, in the City Hall Annex located at 900 Bagby Street, Houston, Texas.

SECTION 3. That from time to time, the Board may change or cancel its regular meeting time and/or location to accommodate a closed meeting (also known as executive session), ensure attendance of a quorum, account for a meeting occurring on a day the corporation is closed for business, or for any other legitimate purpose. Notice of any such change shall be provided as required by Chapter 551 of the Texas Government Code (“Texas Open Meetings Act”).

SECTION 4. Notwithstanding this Resolution, special meetings and emergency meetings of the Board may be called pursuant to the Corporation’s Bylaws, to discuss specific items or to consider an emergency circumstance that, in the absence of immediate action by the Board, may have a material, adverse impact upon the Corporation or HFSC operations.

SECTION 5. That upon the issuance of a lawful emergency or disaster declaration, proclamation, or similar order by a government official or entity with jurisdiction in Houston and/or Harris County, this Resolution may be suspended by the Board Chair or majority vote of the Board.

SECTION 6. Nothing in this Resolution shall relieve the Board its obligation to provide notice of each meeting (regular, special, or emergency) by posting notice in the same manner required of the governing body of a municipality under the Texas Open Meetings Act.

SECTION 7. That if any provision of this Resolution is for any reason, held to be unlawful or void, the remaining portions shall not be affected thereby, and all provisions of this Resolution are declared to be severable for that purpose.

SECTION 8: This Resolution shall become effective immediately upon passage by the Board of Directors.

ADOPTED this 10th day of December, 2021.

CERTIFICATE

The undersigned hereby certifies that this Resolution **2021-001** was duly adopted by the Board of Directors of Houston Forensic Science Center, Inc., on the 10th day of December, 2021.

Executed this 25th day of January, 2022.

By: *Amanda DeBerry*

Amanda DeBerry, Secretary of the Board of Directors