Houston Forensic Science Center, Inc.

Board of Directors
Public Meeting

Friday, September 11, 2026 **www.hfsctx.gov**

NOTICE OF PUBLIC MEETING

Notice is hereby given that beginning at 9:00 a.m. on the date set out above, a quorum of the board of directors (the "board") of the Houston Forensic Science Center, Inc. ("HFSC" and / or the "corporation") will meet in the City Hall Council Annex Chamber, 900 Bagby Street (public level), Houston, Texas 77002.

In accordance with Chapter 552 of the Texas Government Code (Texas Open Meetings Act) the agenda is posted for public information, at all times, for at least three business days preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby Street. The notice of this meeting, the agenda and the meeting packet are also posted online at www.hfsctx.gov/meeting-archives.

The items listed below may be taken out of order at the discretion of the chair. After the meeting concludes, a recording of the meeting will be posted to HFSC website at www.hfsctx.gov.

PARTICIPATING IN THE PUBLIC MEETING:

Members of the public may attend the meeting in person or view the meeting through a live stream broadcast on the internet. To view the live stream meeting online please visit www.houstontx.gov/htv.

NOTICE OF PUBLIC COMMENT:

The public is permitted to speak in-person during the public comment agenda item and as permitted by the chair. A speaker may address any subject relevant to the purpose of the corporation. Each speaker should limit his or her comments to three minutes. The chair may limit both the number of speakers and the time allotted for each speaker. A speaker who plans to submit a document for the board's consideration should provide at least ten copies of the document, each marked with the speaker's name. If you have questions regarding attending this meeting, please contact Board Secretary Natalee Veazey Haley at (713) 929-6760.

AGENDA

1. Call to order.

2. Roll call; confirmation of presence of quorum.

3. Report from Ms. Ellen Cohen, board chair, including a monthly update of activities and other announcements.

4. Public Comment.

5. Reading of draft minutes from July 10, 2026, regular board meeting. Consideration of proposed corrections, if any. Approval of minutes.

6. Consider approval of a contract for DNA outsourcing services between the corporation and Signature Science, LLC to be funded by the FY2024 Bureau of Justice Assistance (BJA) DNA Capacity Enhancement and Backlog Reduction federal grant 15PBJA-25-GG-02002-DNAX, total budget not to exceed $429,520.00

7. Consider approval of an interlocal agreement between the corporation and Metropolitan Transit Authority of Harris County, Texas; METRO Police Department, for the corporation to provide forensic services.

8. Report from Dr. Amy Castillo, vice president and COO, including an overview of operations and technical updates and other corporate business items.

9. Report from Kim Zeller, Firearms section supervisor, and Melissa Nally, Firearms operations coordinator, on updates regarding the Firearms section.

10. Adjournment.

NOTICE REGARDING SPECIAL NEEDS:
Persons requiring accommodations for special needs may contact HFSC at 713-929-6760.

Certification of Posting of Notice of the Board of Directors, Houston Forensic Science Center, Inc.

I, Natalee Veazey Haley, do hereby certify that a notice of this meeting was posted on Friday, the 4th day of September 2026, in a place convenient to the public on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby Street, Houston, Texas 77002, and on the HFSC website as required by Section 551.002 et seq., Texas Government Code.

Given under my hand this 4th day of September 2026.

Natalee Veazey Haley

Natalee Veazey Haley
Board Secretary